

Underwritten by:

Administered by:

Please send completed forms to:

HEALTHPLEX INSURANCE COMPANY



Healthplex Insurance Company  
Attention: Sales & Marketing  
333 Earle Ovington Blvd., Suite 300  
Uniondale, NY 11553-3608  
P 800-468-4066 F 516-228-9572

## ADULT/FAMILY "OFF-EXCHANGE" GROUP ENROLLMENT FORM

EMPLOYER/GROUP INFORMATION				
Employer/Group Name		Group Number		Effective Date
EMPLOYEE INFORMATION				
Employee Last Name		Employee First Name		M.I. SSN
Address			City	State Zip Code
Home Phone		Email Address		Gender D.O.B. <input type="checkbox"/> M <input type="checkbox"/> F
SPOUSE/DOMESTIC PARTNER				
Last Name, First Name		SSN		Gender D.O.B. <input type="checkbox"/> M <input type="checkbox"/> F
DEPENDENTS TO BE COVERED				
<i>Dependents under 19 will receive pediatric benefits. Dependents between and including the ages of 19 and 29 will receive adult benefits.</i>				
Last Name, First Name			Gender	D.O.B.
			<input type="checkbox"/> M <input type="checkbox"/> F	
Last Name, First Name			Gender	D.O.B.
			<input type="checkbox"/> M <input type="checkbox"/> F	
Last Name, First Name			Gender	D.O.B.
			<input type="checkbox"/> M <input type="checkbox"/> F	
Last Name, First Name			Gender	D.O.B.
			<input type="checkbox"/> M <input type="checkbox"/> F	
Last Name, First Name			Gender	D.O.B.
			<input type="checkbox"/> M <input type="checkbox"/> F	
PRIMARY CARE DENTIST (PCD) SELECTION				
<i>Please choose one Primary Care Dentist (PCD) from the Exchange Net Provider Network. If no selection is made, a PCD will be assigned nearest your home. To view available dentists in the network, visit <a href="http://www.healthplex.com">www.healthplex.com</a> and select "Our Dentists" then "New York State Health Exchange".</i>				
Dentist Name			Dentist Site Code	
<p><i>By signing below, I affirm that I am employed by the above-referenced employer/group and I have read and agree to the terms and conditions on the back of this form. I understand that my employer/group is responsible for the payment of monthly premium due to Healthplex Insurance Company for dental coverage.</i></p> <p><i>Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.</i></p>				
Signature				Date
BROKER INFORMATION (IF APPLICABLE)				
Broker Name			SSN/Tax ID#	



## ADULT/FAMILY “OFF-EXCHANGE” GROUP ENROLLMENT FORM

### TERMS & CONDITIONS

#### BENEFITS

I understand that the In-Network benefits are only available to our Members at participating dental offices and that there are no Out-of-Network benefits. Dependents under and including 19 will receive pediatric benefits. Dependents between the ages of 19 and 29 will receive adult benefits.

### NEW YORK STATE REGIONS AND COUNTIES

REGION	COUNTIES
Albany	Albany, Columbia, Fulton, Greene, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, Warren, Washington
Buffalo	Allegany, Cattaraugus, Chautaugua, Erie, Genesee, Niagara, Orleans, Wyoming
Mid-Hudson	Delaware, Dutchess, Orange, Putnam, Sullivan, Ulster
NYC	Bronx, Kings, New York, Queens, Richmond, Rockland, Westchester
Rochester	Livingston, Monroe, Ontario, Seneca, Wayne, Yates
Syracuse	Broome, Cayuga, Chemung, Cortland, Onondaga, Schuyler, Steuben, Tioga, Tompkins
Utica	Chenango, Clinton, Essex, Franklin, Hamilton, Herkimer, Jefferson, Lewis, Madison, Oneida, Oswego, Otsego, St. Lawrence
Long Island	Nassau, Suffolk

## NOTICE OF NON-DISCRIMINATION

Healthplex, Inc. complies with Federal civil rights laws. Healthplex does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Healthplex provides the following:

- Free aids and services to people with disabilities to help you communicate with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Free language services to people whose first language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, call Healthplex at 1-800-468-9868. For TTY/TDD services, call 1-800-662-1220.

If you believe that Healthplex has not given you these services or treated you differently because of race, color, national origin, age, disability, or sex, you can file a grievance with Healthplex by:

- Attn: Director of Quality Management and Compliance
- Mail: 333 Earle Ovington Blvd., Suite 300, Uniondale, NY 11553-3608
- Phone: 1-855-784-8891 (for TTY/TDD services, call 1-800-662-1220)
- Fax: 1-516-542-2227
- In person: 333 Earle Ovington Blvd., Suite 300, Uniondale, NY 11553-3608
- Email: QM@healthplex.com

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights by:

- Web: Office for Civil Rights Complaint Portal at: <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>
- Mail: U.S. Department of Health and Human Services  
200 Independence Avenue SW., Room 509F, HHH Building  
Washington, DC 20201  
Complaint forms are available at: <http://www.hhs.gov/ocr/office/file/index.html>
- Phone: 1-800-368-1019 (TTY/TDD 1-800-537-7697)

## LANGUAGE ASSISTANCE

ATTENTION: If you speak English, language assistance services, free of charge, are available to you. Call 1-800-468-9868 (TTY: 1-800-662-1220).	English
ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-468-9868 (TTY: 1-800-662-1220).	Spanish
注意：如果您使用繁體中文，您可以免費獲得語言援助服務。 請致電 1-800-468-9868 (TTY: 1-800-662-1220)。	Chinese
ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن خدمات المساعدة اللغوية تتوافر لك بالمجان. اتصل برقم (رقم هاتف الصم والبكم: 1-800-662-1220) 1-800-468-9868	Arabic
주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다 1-800-468-9868 (TTY: 1-800-662-1220) 번으로 전화해 주십시오.	Korean
ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-800-468-9868 (телетайп: 1-800-662-1220).	Russian
ATTENZIONE: In caso la lingua parlata sia l'italiano, sono disponibili servizi di assistenza linguistica gratuiti. Chiamare il numero 1-800-468-9868 (TTY: 1-800-662-1220).	Italian
ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-468-9868 (ATS : 1-800-662-1220).	French
ATANSYON: Si w pale Kreyòl Ayisyen, gen sèvis èd pou lang ki disponib gratis pou ou. Rele 1-800-468-9868 (TTY: 1-800-662-1220).	French Creole
אויפמערקזאם: אויב איר רעדט אידיש, זענען פארהאן פאר אייך שפראך הילף סערוויסעס פון אפצאל. רופט 1-800-468-9868 (TTY: 1-800-662-1220).	Yiddish
UWAGA: Jeżeli mówisz po polsku, możesz skorzystać z bezpłatnej pomocy językowej. Zadzwoń pod numer 1-800-468-9868 (TTY: 1-800-662-1220).	Polish
PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-468-9868 (TTY: 1-800-662-1220).	Tagalog
লক্ষ্য করুন: যদি আপনি বাংলা, কথা বলতে পারেন, তাহলে নি:খরচায় ভাষা সহায়তা পরিষেবা উপলব্ধ আছে। ফোন করুন ১-৮০০-৪৬৮-৯৮৬৮ (TTY: ১-৮০০-৬৬২-১২২০)।	Bengali
KUJDES: Nëse flitni shqip, për ju ka në dispozicion shërbime të asistencës gjuhësore, pa pagesë. Telefononi në 1-800-468-9868 (TTY: 1-800-662-1220).	Albanian
CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-468-9868 (TTY: 1-800-662-1220).	Vietnamese
સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:શુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 1-800-468-9868 (TTY: 1-800-662-1220).	Gujarati
ΠΡΟΣΟΧΗ: Αν μιλάτε ελληνικά, στη διάθεσή σας βρίσκονται υπηρεσίες γλωσσικής υποστήριξης, οι οποίες παρέχονται δωρεάν. Καλέστε 1-800-468-9868 (TTY: 1-800-662-1220).	Greek
خبردار: اگر آپ اردو بولتے ہیں، تو آپ کو زبان کی مدد کی خدمات مفت میں دستیاب ہیں۔ کال کریں 1-800-468-9868 (TTY: 1-800-662-1220)۔	Urdu
ATENÇÃO: Se fala português, encontram-se disponíveis serviços linguísticos, grátis. Ligue para 1-800-468-9868 (TTY: 1-800-662-1220).	Portuguese
เตือน: ถ้าพูดภาษาไทยคุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร 1-800-468-9868 (TTY: 1-800-662-1220).	Thai
ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-800-468-9868 (TTY: 1-800-662-1220) पर कॉल करें।	Hindi
ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-468-9868 (TTY: 1-800-662-1220).	German